

SUBSTITUTE PRIESTS' REMUNERATION AND REIMBURSEMENT FORM

March 2006

To: _____ Church¹

Date _____

From: Rev. _____

Note: The substitute priest is responsible for filing this form in a timely fashion in order to be paid by the parish(es).

Remunerations and Reimbursements:

For travel less than 50 miles one way:

\$ _____ for _____ Weekend Liturgies at \$40 per Liturgy
\$ _____ for _____ Weekday Liturgies at \$15 per Liturgy
\$ _____ for _____ Mass stipends
\$ _____ for Penance/Anointing of the Sick \$25
\$ _____ Total²

For travel more than 50 miles one way:

\$ _____ for _____ Weekend Liturgies at \$50 per Liturgy
\$ _____ for _____ Weekday Liturgies at \$15 per Liturgy
\$ _____ for _____ Mass stipends
\$ _____ for Penance/Anointing of the Sick \$25
\$ _____ Total³

Room and Board: _____ Provided; or --
_____ Reimbursements (Itemize): \$ _____ for _____
\$ _____ for _____
\$ _____ for _____

Signature *Attach receipts.*

Travel : _____ miles round trip at \$0.____ (current IRS rate)⁴ = \$ _____

¹If various faith communities are served on a given weekend, fill out a form for each one.

²Taxable Income

³Taxable Income

⁴This rate is published annually by the Diocesan Business Office to aid parishes in setting budgets.