



USE OF CLERGY RETIREMENT HOUSING

Diocese of Great Falls-Billings

1. The basic policy is **FIRST COME FIRST SERVE**. The secretary of the clerical benefit association (CBA) board will maintain a waiting list.
2. Notice of retirement should include location of retirement and if the priest wants to be on the waiting list for a unit in Regina Cleri or Stites Memorial Center for Clergy. At the time of written notification of retirement date, the secretary will place the priest's name on the waiting list.
3. In order to maintain possession of the unit, the priest must live in the unit a minimum of six months per calendar year.
4. Upon recommendation of physician, a priest who must have extended hospitalization or nursing home care, may be asked to relinquish his retirement unit. The board will judge each case individually.
5. Priests occupying the units will comply with fire and safety standards and meet all liability requirements of the insurance company.

Updated May 2009
Approved by CBA Board
October 16, 1989
Printed as Published
Diocese of Great Falls-Billings