

Diocese of Great Falls-Billings  
**PERMANENT DEACON  
 MINISTERIAL AGREEMENT**

*Good communication between the Deacon and his supervising Pastor is key to a successful relationship and to effective ministry. This document is designed as a tool to help this communication. It can also be applied to the process of an annual performance appraisal, if both parties choose to do so. It is advisable that this agreement be reviewed on an annual basis, so that appropriate adjustments may be made.*

*Date:* \_\_\_\_\_

**PERMANENT DEACON ACTIVITIES**

*With Proper Delegation:*

Y/N

*Frequency:*

	<i>Witness Marriages</i>	
	<i>Baptize</i>	
	<i>Funerals</i>	
	<i>Sunday Celebrations in the Absence of a Priest</i>	

*Other Ministry:*

Y/N

*Frequency:*

	<i>Sunday Preaching</i>	
	<i>Weekday Preaching</i>	
	<i>Sunday Mass Assistance</i>	
	<i>Religious Education Involvement</i>	
	<i>Marriage Preparation Ministry</i>	
	<i>Baptism Preparation Ministry</i>	
	<i>Other Sacramental Preparation Ministry</i>	
	<i>Training of Liturgical Ministers</i>	
	<i>Ministry to the Poor</i>	
	<i>Ministry to the Sick and Homebound</i>	
	<i>Ministry of Spiritual Direction</i>	
	<i>Ministry to Those in Jail</i>	
	<i>Ministry to the Bereaved</i>	

	<i>Ministry to the Chemically Dependent</i>	
	<i>Membership on Parish Commissions</i>	
	<i>Meetings with Pastor or Parish Staff</i>	
	<i>Other Duties:</i>	

**PARISH SUPPORT OF PERMANENT DEACON:**



	<i>The Parish recognizes that the Deacon's ministry is limited in time by his primary commitments to his family and secular employment.</i>
	<i>The Parish recognizes the Deacon's need for spiritual direction and counseling as he feels necessary for his ministerial welfare.</i>
	<i>The Parish is willing to support financially an annual retreat for the Deacon and his wife.</i>
	<i>The Parish is willing to support financially the continuing education and formation needs of the Deacon.</i>

*Together we make this commitment to each other for this year: \_\_\_\_\_  
 We communicate and cooperate for the good of the Church and for the spread of the Gospel of Jesus Christ.*

\_\_\_\_\_  
*Permanent Deacon*

\_\_\_\_\_  
*Pastor*

Deacons and pastors who choose to use this document may want to send a copy to file in the Diocesan